Brandman Doctoral Program in Organizational Leadership
Glossary of Terms
FALL 2019
Brandman Doctoral Language
A Glossary of Brandman Terms (8/19)

• **ABD** refers to a phrase “All but the dissertation (doctorate degree)”. **This is not the goal for Brandman students to just finish the coursework for the doctorate. They must write a dissertation, defend it and be approved by their chair for the doctorate in Education.** **Advancement to Candidacy:** A milestone in the student’s second year where the student presents themselves to faculty, their strengths and areas to grow, their proposal from the dissertation as approved in EDOL 790 and are considered for advancement to begin to write their dissertation.

• **Advancement to Candidacy:** A student seeks approval to present a culmination of their portfolio from two years of coursework, their proposed dissertation from the Prospectus class, as well as their accomplishments and areas for growth to a faculty member and Cohort mentor. Advancement is a major milestone in the program and is the precursor to be approved to begin formally choosing a chair and committee in writing the dissertation. This process is in lieu of an oral or written exam of Brandman doctoral program knowledge.

• **Alpha** is the first letter in the Greek alphabet and also designates the first year/cohopt of students who were or are attending the Brandman doctoral program.

• **Beta** is the second letter in the Greek alphabet and also designates the second year/cohopt of students who were or are attending the Brandman doctoral program.
• **Brandman** Doctoral program in Organizational Leadership is the title of the Brandman doctoral program emphasis.

• **BUIRB** (Brandman University Institutional Review Board) has the responsibility and authority to review and approve all research projects by Brandman faculty and students involving human or animal participants.

• **CAG** stands for “Course at a Glance” and is the road-map for assignments and timelines for students and is posted on Blackboard by the course professor.

• **Cohort** is the group of students assigned to a geographical location in the Brandman program who meet a minimum of 8 or more hours a semester to vet their assignments, make required presentations, and to support one another in the doctoral journey.

• **Cohort Mentor** is the adjunct faculty member assigned to each Cohort whose responsibility is to keep students on track with their assignments, guide the Cohort process and coach students to become transformational leaders.

• **Defense** is a process in which the students defends their scholarly research for their dissertation in front of their dissertation chair, two committee members and an audience they may choose to invite. If the dissertation is approved with few, several or no edits, the student has basically completed his/her doctoral journey and all milestones have been accomplished. A defense is also a part of the dissertation proposal process when a student has completed Chapter 1, 2 and 3 as a part of their dissertation.
• **Delta** is the fourth letter in the Greek alphabet and also designates the fourth year/cohort of students who were or are attending the Brandman doctoral program.

• **Dissertation** is a written research document containing Chapters 1-5 written by a candidate for the doctoral program to earn a doctorate of Education or an Ed.D.

• **Epsilon** is the fifth letter in the Greek alphabet and also designates the fifth year/cohort of students who were or are attending the Brandman doctoral program.

• **ETA** is the seventh letter of the alphabet and also designates the seventh year/cohort of students who were or are attending the Brandman doctoral program.

• **Gamma** is the third letter in the Greek alphabet and also designates the third year/cohort of students who were or are attending the Brandman doctoral program.

• **Greek Letters** are used to designate the Cohort names for Brandman doctoral students.

• **Hooding** is a milestone and a unique ceremony in which a faculty member places the doctoral hood (regalia) over approved doctoral graduates signifying his or her success in completing the graduate program. The ceremony is similar to a graduation in that faculty and students are dressed in academic attire. The Hooding Ceremony is *in addition to and does not replace* the Commencement Ceremony.
• **IRB (Internal Review Board)** is a review board conducted by Brandman faculty to which a student must submit their first three dissertation chapters for an approval to go forward with the collection of data for their study. The IRB protects participants in the study from bias, stress, or discrimination, and reinforces confidentiality. Many organizations have their own internal IRB’s.

• **Immersion** is a 3-4 day event where Cohorts including students, faculty and Cohort mentors from all over the state and Washington come together for learning, celebration and collaboration. Immersion course assignments are a part of this event.

• **IRB** is the Institutional Review Board from Brandman which assesses the quality of Chapters 1, 2 & 3 prior to a student engaging in their proposal defense.

• **Prospectus** is a milestone the student must complete and receive approval through course work EDOL 790 and includes the first reviewed draft Chapter 1 of the dissertation. This course guides the student through how to write a dissertation.

• **Quality Review** process is a team effort intended to support both student and committee in ensuring that each dissertation meets the highest possible standards. The role of the “Reviewer” is to support the chair in the review of Chapters 1-3 Formal Proposal prior to the committee hearing the student’s Oral Defense of Proposal.

• **Seminal Research Authors** sometimes called pivotal or landmark studies, are articles or books that initially presented an idea of great importance or influence within a particular discipline. Seminal content are referred to time and time again in
the research, so you are likely to see these sources frequently cited in other journal articles, books, dissertations, etc.

- **Signature Assignments**: These are assignments that are in the CAG for each course and require students to develop tasks, papers, and or presentations that demonstrate a synthesis of all that is learned in the course at the end of a course.

- **TCP (Transformational Change Project)** is a project that every student must engage in through the course work at Brandman and involves several planning and evaluation processes of an identified change the student undertakes in an organization over two years in the doctoral program at Brandman. The results of a TCP may not be realized in 2 years.

- **Technology Platforms** are various ever changing on-line digital platforms students use for learning and submitting or uploading assignments or Webinar communication between and among faculty and students including Adobe Connect, Blackboard, End-Note, Turn it In, Wiki, Live Text, et cetera... Each year the University continues to find new, user-friendly, efficient platforms for student learning.

- **Theta** is the eighth letter of the alphabet and also designates the eighth year/cohort of students who were or are attending the Brandman doctoral program.

- **TLDP (Transformational Leadership Development Plan)**
  The Transformational Leadership Development Plan (TLDP) is a resource tool used by all doctoral students at Brandman University. The plan provides a structure to organize and articulate areas of strength and growth opportunities. The plan is intended to assist in the identification, planning, documentation
and assessment of leadership skills through the Brandman University experience.

- **TCLP (Transformational Change Leader Portfolio)**
  This is a Portfolio that the student develops that will be a repository for their Transformational Leadership Development Plans and Progress Reports. This Portfolio is the repository for the student’s Transformational Change Plan, evaluation instruments, next steps, lessons learned, and recommendations for further research and implications for practice. This Portfolio will be submitted, along with the Prospectus, as part of the documentation for Advancement to Candidacy near the end of Year Two.

- **TLSI (Transformational Leadership Skills Inventory)** is an assessment of a student’s pre and post annual results from various leadership assessments identifying a student’s leadership strengths and growth areas.

- **Transformational Leader** is an essential goal for Brandman students upon completion of the Brandman program. A transformational leader is defined as a leader who creates an environment for breakthroughs, innovation and meaningful change in an organization.

- **Turn-It-In** is an Internet-based plagiarism-prevention commercial service. Brandman uses it periodically to check essay documents and dissertation submissions through IRB for unoriginal content.

- **Zeta** is the sixth letter in the Greek alphabet and also designates the sixth year/cohort of students who will be attending the Brandman doctoral program beginning 2017.